

RECORD OF PROCEEDINGS  
Beaver Township Board of Trustees

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, July 14, 2020

1. The Beaver Township Board of Trustees met in Regular Session on Tuesday, July 14, 2020 at 6:00 P.M. Chairman Mr. Kappler called the meeting to order with roll call as follows: Mr. Kappler, here; Mr. Tabor, here; Mrs. Simmons, here.
2. The next regular township meeting will be held on Tuesday, August 11, 2020 at 6:00 P.M. at the Administration Office.

3. CHECK APPROVAL

A Motion was made by Mrs. Simmons; seconded by Mr. Tabor to pay the following bills from the payroll account checks 10,300 thru 10,310 and 110,748 thru 110,912 and from the regular account checks 41,355 thru 41,482 in the amount of \$221,212.12. Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

Due to the COVID-19 pandemic, our meeting was not open to the public but was live-streamed on our website. Due to not being able to successfully social distance everyone and having more than 10 people at a gathering, department heads turned in their agendas but were not present at the meeting. All reports were read by one of the trustees.

4. POLICE DEPARTMENT REPORT

Chief Carl Frost was reported for the month of June 2020:

(1,643) Calls for Service; (16) Criminal Arrests; and (14) Citations during (54) Traffic Stops. Officers patrolled 10,006 miles for the month.

I would like the Board of Trustees to hire Sarina Stacy as a part time police officer effective July 15, 2020 pending completion of her background investigation.

5. A Motion was made by Mrs. Simmons, seconded by Mr. Kappler to hire Sarina Stacy as a part time police officer effective July 15, 2020 pending completion of her background investigation. Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

I would like the Board of Trustees to hire Jacob Ellis as a dispatch trainee effective July 15, 2020 pending completion of his background investigation.

6. A Motion was made by Mrs. Simmons, seconded by Mr. Tabor to hire Jacob Ellis as a dispatch trainee effective July 15, 2020 pending completion of his background investigation. Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

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7. FIRE DEPARTMENT REPORT

Fire Chief Larry Sauerwein reported for the month of June 2020:

For the month of June, the Beaver Township Fire Department responded to (102) calls, bringing our year to date total to (513).

These include: (7) Alarm Activations; (3) Brush Fire; (2) Natural Gas Leaks; (6) Motor Vehicle Accidents wo/Extrication; (1) Smoke Investigation; (3) Hazardous Conditions and (11) Weather Related.

8. EMS/INSPECTION DEPARTMENT REPORT

Chief Frank Dispenza reported for the month of June 2020:

EMS:

(70) Responses; (80) Patients Seen; (53) Transports to Hospital; and (241.9) Loaded Miles

The monthly responses included: (32) ALS Transports; (20) BLS Transports; (3) Medic Back Up to Other Departments; (10) Backup to Other Departments; (1) Backup to BTFD Crew; (3) ALS Treatment – No Transport; (23) Refusals; (6) Cancelled Requests; (2) False Alarms; (5) Lift Assists; and (1) Coroner.

INSPECTION DEPARTMENT:

(1) Construction Site Inspections; (1) Site Pre-Inspection; (24) Annual Inspections; (3) Re-Inspections; (2) Alarm Tests; and (2) State Fire Marshal Inspections. Total Inspections: 33

All annual inspection activities began June 15 depending on availability of businesses for inspection due to Coronavirus restrictions.

In my role of Assistant Fire Chief, I am requesting executive session to discuss contracts and evaluate personnel.

9. ROAD DEPARTMENT REPORT

Brad Burbick, Road Superintendent, reported for the month of June 2020:

Germantown Road intersection widening and crossover pipes and blacktop is complete. Chip and Seal will be done by the end of the month.

The new one-ton truck is ordered. I hope to have it by the end of the year.

We received the 2020-2021 Salt Contract price, which is \$53.45/ton. Last year the price was \$72.23/ton.

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I am requesting that the Board of Trustees approve Change Order #1 for the Germantown Road OPWC Project in the amount of \$1,692.25. This is due to incorrect elevations. We had to add stone and pipe.

10. RESOLUTION 20-27

A Motion was made by Mr. Tabor to adopt the following Resolution:

WHEREAS, on behalf of the residents of Beaver Township that the Board of Trustees approve Change Order #1 for the Germantown Road OPWC Project in the amount of \$1,692.25. This is due to incorrect elevations; stone and pipe were added.

The Motion was seconded by Mr. Kappler with roll call as follows: Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

11. ZONING REPORT

Rick Martin, Zoning Inspector, reported for the month of June 2020:

Permits: (13); Year to Date Permits: (51); Fees: \$7,377.00; Year to Date Fees: \$16,393.00; Est'd Value: \$2,220,455.00; Year to Date Est'd Value: \$4,982,441.00      Number of violations: 0

12. PARK DEPARTMENT REPORT

Scott Conway, Park Administrator, reported for the month of June 2020:

Music in the Park will start this Wednesday, July 15<sup>th</sup> at 7 PM. The band will be Common Ground. Folds attending are asked to bring their own chairs. There will be no refreshments available. COVID-19 regulations will be followed.

13. RECYCLING REPORT

Cindy Sauerwein, Recycling Coordinator, reported for the month of June 2020:

Everything is going good.

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14. FISCAL OFFICE REPORT

Richard Lotze, Fiscal Officer, reported for the month of June 2020:

Everyone received their financial reports, which included year to date reports.

I am requesting that the Board of Trustees approve the following Appropriation changes as presented.

Increase 28-A-7 (Repairs)	\$ 2,000.00	New Balance=\$	5,900.00
Increase 1-B-5 (Maint Sup)	\$ 1,000.00	New Balance=\$	6,500.00
Increase 4-A-13 (Other)	\$ 2,000.00	New Balance=\$	17,250.00
Increase 1-G-1 (Dispatch)	\$18,000.00	New Balance=\$	140,250.00

15. RESOLUTION 20-28

A Motion was made by Mr. Kappler to adopt the following Resolution:

WHEREAS, on behalf of the residents of Beaver Township that the Board of Trustees approve the Appropriation changes as presented.

The Motion was seconded by Mr. Tabor with roll call as follows: Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

I am requesting that the Board of Trustees approve a Resolution to be able to receive funds through the 'Coronavirus Aid, Relief, and Economic Security Act' in House Bill 481.

16. RESOLUTION 20-29

A Motion was made by Mr. Kappler to adopt the following Resolution:

WHEREAS, on behalf of the residents of Beaver Township that the Board of Trustees approve this Resolution to be able to receive funds through the 'Coronavirus Aid, Relief, and Economic Security Act' in House Bill 481.

The Motion was seconded by Mr. Tabor with roll call as follows: Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

I am requesting that the Board of Trustees create a LCRF (Local Coronavirus Relief Fund) Fund in order to be able to accept the funds from the 'Coronavirus Aid, Relief, and Economic Security Act.

17. RESOLUTION 20-30

A Motion was made by Mr. Kappler to adopt the following Resolution:

WHEREAS, on behalf of the residents of Beaver Township that the Board of Trustees approve the creation of the LCRF (Local Coronavirus Relief Fund) Fund in order to be able to accept the funds from the 'Coronavirus Aid, Relief, and Economic Security Act.

The Motion was seconded by Mr. Tabor with roll call as follows: Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

I am requesting Executive Session to discuss contracts.

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18. NEW BUSINESS/OLD BUSINESS

Trustee Tabor shared that he set through the Western Reserve Road widening webinar. He said that he would wait to share the details until people return to the meetings.

19. PUBLIC RESPONSE

There was no public response due to the Trustees following the CDC guidelines of no more than 10 people gathering in one location. Another reason the meeting was live streamed on our website.

20. EXECUTIVE SESSION: According to Ohio Revised Code 121.22 to go into executive session as 6:14 PM to discuss contracts and evaluate personnel. Roll Call as follows: Mr. Kappler, here; Mr. Tabor, here; Mrs. Simmons, here.

21. RETURN FROM EXECUTIVE SESSION: Returned from executive session at 7:03 PM with roll call as follows: Mr. Kappler, here; Mr. Tabor, here; Mrs. Simmons, here.

The following action was taken after the Trustees returned from Executive Session:

It was stated that last month Fire Chief Sauerwein came to the Trustees with a recommendation for March, April and May to give the Fire/EMS personnel a one-time additional payment for the additional cleaning needed due to COVID-19. Fiscal Officer Richard Lotze asked if this was hazard pay because if it is it needs to be classified as such. Trustee Kappler and Trustee Simmons said that it was.

22. A Motion was made by Mrs. Simmons, seconded by Mr. Kappler to approve the recommendation for hazard pay for Fire/EMS calls during the months of March, April and May to cover the additional cleaning due to COVID-19. This is a one-time payment.

23. With no further business, a Motion was made by Mr. Kappler, seconded by Mr. Tabor to adjourn the meeting. Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

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Ronald L. Kappler, Chairman

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Erik J. Tabor, Vice-Chairman

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Pamela L. Simmons, Trustee

ATTEST:

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Richard R. Lotze, Fiscal Officer