

**RECORD OF PROCEEDINGS**  
Beaver Township Board of Trustees

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held \_\_\_\_\_ Tuesday, December 12, \_\_\_\_\_ 20 17 \_\_\_\_\_

1. The Beaver Township Board of Trustees met in Regular Session on Tuesday, December 12, 2017 at 6:00 P.M. Chairman Mr. Wehr called the meeting to order with roll call as follows: Mr. Wehr, here; Mr. Kappler, here; Mr. Lyda, here. The pledge to the flag was said by all.
2. The next regular township meeting will be held on Tuesday, January 16, 2018 at 6:00 P.M. at the Administration Office. This is the third Tuesday in January. All other monthly meetings will be on the second Tuesday unless otherwise notified.
3. A Motion was made by Mr. Lyda, seconded by Mr. Wehr to accept minutes of the Regular Meeting on November 7, 2017 (Wehr and Lyda in attendance). Roll Call as follows: Mr. Wehr, aye; Mr. Kappler, aye; Mr. Lyda, aye.
4. CHECK APPROVAL

A Motion was made by Mr. Lyda; seconded by Mr. Kappler to pay the following bills from the payroll account checks 10,250 and 106,685 thru 106,837 and from the regular account checks 38,510 thru 38,635 in the amount of \$314,781.65. Roll Call as follows: Mr. Wehr, aye; Mr. Kappler, aye; Mr. Lyda, aye.

5. POLICE DEPARTMENT REPORT

Chief Carl Frost reported for the month of November 2017:

(1,608) Calls for Service; (10) Criminal Arrests; and (48) Citations during (148) Traffic Stops.

I would like the Board of Trustees to grant a 30-day leave of absence to part time officer Ken McLaughlin effective December 9, 2017 and ending January 9, 2018 while he begins a new full time position in a central Pennsylvania police agency.

6. A Motion was made by Mr. Lyda; seconded by Mr. Kappler to grant a 30-day leave of absence to part time officer Ken McLaughlin effective December 9, 2017 and ending January 9, 2018 while he begins a new full time position in a central Pennsylvania police agency. Roll Call as follows: Mr. Wehr, aye; Mr. Kappler, aye; Mr. Lyda aye.

I have some major purchases I have been procrastinating on, such as two new patrol rifles, 800 MH portable radios, etc. I would like Fiscal Officer Lotze to have money appropriated out of my drug funds so that shortly after the new year I can begin to write some purchase requisitions.

I would like to take a moment to thank Trustee Wehr and trustee Lyda for their years of service to Beaver Township and wish them the best for the future.

Chief Frost explained what 'TREXing' a liquor license is, which is when no licenses are available in your area they bring (or TREX) a license from somewhere else.

Merry Christmas and Happy New Year from the Police Department.

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7. FIRE DEPARTMENT REPORT

Chief Larry Sauerwein reported for the month of November 2017.

For the month of October, Beaver Township Fire Department responded to a total of (78) calls for service bringing our year to date total to (882) calls for service. (Last year out total calls for service was 893.)

This month's calls included (1) Brush Fire; (3) Burning Complaints, (6) Motor Vehicle Accidents wo/Extrication; (2) Vehicle Fires and (9) Mutual Aid.

The Inspection Department performed (31) Fire Safety Inspections for the month.

After numerous burning complaints where burning leaves were involved, it was determined that, you can burn leaves ONLY if you are more than 1,000 feet from neighboring occupied structures. So burning leaves in town is not allowed (per Ohio EPA). Papers explaining this are available on request.

All vehicles in good working order.

Remember if you have a live tree for Christmas....make sure that you keep it watered properly.

Merry Christmas!!!

8. EMS REPORT

Chief Frank Dispenza reported for the month of November 2017.

(66) Responses; (67) Patients Seen; (44) Transports to Hospital; and (286) Loaded Miles

The monthly responses included: (24) ALS Transports; (18) BLS Transports; (1) ALS Transport w/Medic from Other Department; (1) Medic Backup to Other Department; (8) Backup to Other Department; (1) Backup to BTFD Crew; (1) BLS Treatment-No Transport; (19) Refusals; (1) Cancelled Requests; (1) False Alarm and (14) Lift Assists.

9. ROAD DEPARTMENT REPORT

Brad Burbick, Road Superintendent reported for the month of November 2017.

I am requesting that the Board of Trustees authorize Ron Kappler, Trustee as Beaver Township representative to apply to the OPWC (Ohio Public Works Commission) for funding and Richard Lotze, Fiscal Officer to enter into any agreements appropriate for obtaining this financial assistance.

10. RESOLUTION 17-37

A Motion was made by Mr. Wehr to adopt the following Resolution:

WHEREAS, on behalf of the residents of Beaver Township that the Board of Trustees authorize Ron Kappler, Trustee as Beaver Township representative to apply to the OPWC (Ohio Public Works Commission) for funding and Richard Lotze, Fiscal Officer to enter into any agreements appropriate for obtaining this financial assistance.

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The Motion was seconded by Mr. Lyda with roll call as follows: Mr. Wehr, aye; Mr. Kappler, absent; Mr. Lyda, aye.

I am requesting that the Board of Trustees grant ABF Freight permission to use Middletown Road to access State Route 7 with their triples. This is because of the newly installed traffic light that ODOT put at the Middletown Road/SR 7 intersection. ABF has a permit from ODOT to use SR 7 from their lot to the turnpike for their triples. Now that the light is there if they would get caught with a red light as they are pulling out onto SR 7, they will be blocking both lanes of traffic with their triples. Mike Moreland, ODOT permits division, said that the Trustees can grant permission to ABF so that they have it on file. Trustee Wehr questioned about bonding. Burbick, Road Superintendent, said that he would look into it but did not think it was necessary.

11. A Motion was made by Mr. Kappler; seconded by Mr. Lyda to grant ABF Freight permission to use Middletown Road to access State Route 7 with their triples. This is because of the newly installed traffic light that ODOT put at the Middletown Road/SR 7 intersection. ABF has a permit from ODOT to use SR 7 from their lot to the turnpike for their triples. Now that the light is there if they would get caught with a red light as they are pulling out onto SR 7, they will be blocking both lanes of traffic with their triples. Mike Moreland, ODOT permits division, said that the Trustees can grant permission to ABF so that they have it on file. Roll Call as follows: Mr. Wehr, aye; Mr. Kappler, aye; Mr. Lyda, aye.

This Motion was accepted with the stipulation that the county has no issues with them using Middletown Road.

12. ZONING REPORT

Rick Martin, Zoning Inspector, reported for the month of November 2017:  
Permits: (9); Year to Date Permits: (96); Fees: \$3,031.00; Year to Date Fees: \$33,513.00; Est'd Value: \$937,895.00; Year to Date Est'd Value: \$6,920,458.00  
Number of violations: (3)

13. PARK DEPARTMENT REPORT

Scott Conway, Park Administrator, was not here this evening. Trustee Wehr read his agenda.

The Park Board is requesting that the Board of Trustees increase pavilion rentals as follows for 2018:

Residents - \$5 increase to \$70  
Non-Residents - \$5 increase to \$100

This request was deferred until the Re-Organizational Meeting.

The Senior Meeting is Friday, December 15<sup>th</sup> at Calvary United Methodist Church.

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14. RECYCLING REPORT

Cindy Sauerwein, Recycling Coordinator, reports as follows:

Holiday cards and wrapping paper are being accepted. Christmas trees can be taken to Green Township.

15. FISCAL OFFICE REPORT

Richard Lotze, Fiscal Officer, reported for the month of November 2017:

Everyone has received their financial reports. I also completed Department of Commerce Report for the upcoming census.

I am requesting that the Board of Trustees approve the following changes in Appropriations: (Resolution)

Increase 9-A-2 (EmpRet)	\$ 2,000.00	New Balance=\$152,000.00
Decrease 9-A-12 (Ins)	<\$ 2,000.00>	New Balance=\$309,850.00
Increase 10-A-1 (Ins)	\$11,000.00	New Balance=\$236,000.00
Increase 10-A-2 (EmpRet)	\$ 1,000.00	New Balance=\$ 13,000.00
Increase 10-A-9 (Supplies)	\$ 2,000.00	New Balance=\$ 45,000.00
Increase 10-A-15 (Other)	\$ 2,000.00	New Balance=\$ 36,000.00
Increase 1-F-8 (Other)	\$ 750.00	New Balance=\$ 26,750.00
Increase 1-A-12 (EmpRet)	\$ 3,000.00	New Balance=\$ 40,750.00
Increase 1-B-1 (Salaries)	\$ 250.00	New Balance=\$ 9,750.00
Decrease 1-A-6 (Ins)	<\$4,000.00>	New Balance=\$221,000.00

16. RESOLUTION 17-38

A Motion was made by Mr. Wehr to adopt the following Resolution:

WHEREAS, on behalf of the residents of Beaver Township that the Board of Trustees approve the Appropriation Change as presented.

The Motion was seconded by Mr. Kappler with roll call as follows: Mr. Wehr, aye; Mr. Kappler, aye; Mr. Lyda, aye.

I am requesting Executive Session for contracts.

17. NEW BUSINESS/OLD BUSINESS

There will be a Special Meeting on Tuesday, December 19, 2017 to discuss contracts, Appropriation Changes and 2018 Budget at 7:30 AM at the Administration Office.

The Re-Organization Meeting will be on Monday, January 1, 2018 at 10:00 AM at the Administration Office.

Trustee Wehr took a few moments to make a few comments since it is his last regular township meeting. If I was asked what my first decisions was as trustee and one of the most important decision I ever made as a trustee was to hire Carl Frost as Police Chief. Thank you Carl...you have been a great addition to the township. Chief Frost replied thank you. As I move around to the Fire/EMS Department, I do not know if the residents in the township realize that the only way our township can really survive within our financial restrictions that we have

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is that we rely on a largely volunteer fire department. Our past chiefs in Gary Borman and Russ Osborne and now Larry Sauerwein they have all done outstanding work in trying to support that station. Over the years, several families have made a large contribution to the fire department and we are going to need families and people to continue this type of support. Trustee Wehr said that he always toyed with the idea of joining the fire department and Chief Sauerwein immediately handed him an application. Trustee Wehr shared that he received an email that he wanted to share. It was from Todd Mills, a resident on West Pine Lake Road and he says: I would like to express my appreciation for how the township keeps our road and roads. I live on West Pine Lake Road, which is a tar and chip road and I like it. After 20 years, we finally accomplished someone liking a tar and chip road. Wehr continued saying that Brad and Leonard do a great job taking care of our roads. In regards to Zoning, when I first became trustee 20 years ago there was so much more activity in that office with zone changes and variances. Michelle Swope helped the township update our comprehensive land use plan and with Rick's ability to help people with their problems without having to meet with the appeals board or zoning commission, the activity has lessened. Scott Conway is not here but I would be remiss without thanking him for all the work he has done for our parks. Wehr also thanked Cindy Sauerwein for all that she has done with our recycling department and the fire department. He spoke kind words about Tracey Parks, our secretary, saying that she is as much an administrator as the secretary and keeping things going in the township. Soon after Trustee Wehr was elected, Richard Lotze was appointed as Fiscal Officer due to health issue of the elected Fiscal Officer. Wehr continued saying that he would put Richard up against any other fiscal officer in the state. He explained that most townships use a township formulated accounting system called UAN, which you pay a fee to use but Richard continues to use QuickBooks and our audits have been outstanding and that is due to Richard. Wehr expressed appreciation to Trustee Ted Lyda for all the hours he put in as trustee. One thing that Ted has done over the years that most people are not aware of is his involvement with the county township association including leadership positions. Finally, when I was elected trustee, Trustee Ron Kappler was already a trustee and continues to be one. Trustee Kappler has to be one of the most available trustees ever. Wehr said that he appreciated all the years serving together and his council over the years. Trustee Lyda commented that Larry had covered it all and that it was his privilege to be a trustee. Trustee Wehr added his congratulations to Pam Simmons and Erik Tabor as the newly elected trustees. Everyone applauded. Trustee Lyda added his congratulations to Pam Simmons and Erik Tabor. He also thanked everyone saying it was a pleasure to work with them. Everyone applauded. Trustee Kappler thanked both Ted and Larry for all their years of service.

18. PUBLIC RESPONSE

Bill & Katie Willison, wanted to thank Ted on his retirement. They also wanted to thank the Fire/EMS department for their service. They had been in an accident in front of the Mushroom Farm and the department's service was excellent. Gary DeLost, 9203 Harvard Blvd, thanked Larry and Ted for the service to the township and wished them good luck.

19. EXECUTIVE SESSION: According to Ohio Revised Code 121.22 to go into executive session as 6:36 PM to evaluate personnel and discuss contracts. Roll Call as follows: Mr. Wehr, here; Mr. Kappler, here; Mr. Lyda, here.

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20. RETURN FROM EXECUTIVE SESSION: Returned from executive session at 7:03 PM with roll call as follows: Mr. Wehr, here; Mr. Kappler, here; Mr. Lyda, here.

Richard Lotze, Fiscal Officer announced that the township had renewed health insurance coverage through Ohio Insurance Services for 2018. It will be with Anthem Blue Cross Blue Shield. It is comparable to our 2017 plan.

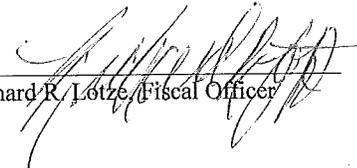
21. With no further business, a Motion was made by Mr. Wehr, seconded by Mr. Lyda to adjourn the meeting. Roll Call as follows: Mr. Wehr, aye; Mr. Kappler, aye; Mr. Lyda, aye.

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Lawrence S. Wehr, Chairman

  
\_\_\_\_\_  
Ronald L. Kappler, Vice-Chairman

\_\_\_\_\_  
Thaddeus J. Lyda, Jr., Trustee

ATTEST:

  
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Richard R. Lotze, Fiscal Officer